

River View Primary & Nursery School

Governors' Minutes Teaching & Learning

Thursday 25th October 2018, time 4.30 pm

Present: C Stokes (Chair); D Buckingham; I Dawkins; G Earp; M Redshaw; M Whitehouse.

S Wilkinson(taking minutes)

Apologies: C Bamford; K Stubbington; M Taylor; F Veli.

		Action
1.	Welcome Chair welcomed everyone to the meeting.	
2.	Apologies C Bamford; K Stubbington; M Taylor; F Veli. Non Attendance M Atkins Accepted	Resolved
3.	Acceptance of Apologies Accepted	Resolved
4.	MAT Meeting H/T (Headteacher): had been to MAT meeting and informed the group, River View Governors do not want to join at this present time and would step away for the meeting 08.11.18 to discuss CEO Job Description Also confirmation had been received re a successful in a bid to become 'Teaching Hub' with Keele University via the Governments' SKIT program, this money will be available after half term, originally this was only open to RI school. MW/DB to attend a meeting in Lichfield 15.11.18, time 1.00 pm to meet with SKIT partners and Tim Moss. (Keele University part of Academy Trust - option for the future?) This will take up some of MW's time, January /February to attend interview process (have to take three students). From a teachers point of view chance for progress to become lecturers, when the 'Hub' is up and running an opportunity for staff & leadership Governor asked when would money be received? H/T: the grant can be accessed after half term	
5.	Election of Chair CoG (Chair of Governors): asked any nominations for Chair? M Whitehouse: nominated Isabel Dawkins, seconded by C Stokes a vote was taken unanimous decision. Isobel Dawkins Chair of Teaching & Learning Committee. Decided CoG to continue to chair today's meeting. CoG: asked if happy to accept minutes of previous meeting - all governors accepted.	Resolved Resolved
6.	Minutes of previous meeting: amendment to name Jamie Murray. Accepted	Resolved
7.	Matters arising from previous minutes: None Accepted	Resolved
8.	Governor Day DH/T(Deputy Headteacher): asked what is the purpose & focus for visit? Time to go through Governor Plan, timescale? CoG: responded 1 hour. H/T: PP (Pupil Premium) children/Writing/Reading. Data shows reading, children cannot do profile reading, disadvantaged children meet with link teacher to see how accommodating. Governor questioned: which is worst? H/T: Reading DH/T: RWI new Guided Reading, organise a lesson but cannot judge teaching to observe structure (English) Chair asked: re Writing	

	H/T: replied children can decode well, Year 4 can read, teaching comprehension. DH/T: stated language is the problem, knowledge and understanding. H/T: used example a poem was read in the Key Stage 2 test - memory of Grandma dying, question what does Tom feel about Grandma dying only two children had the correct answer. DH/T used example from Maths paper boy on diving board how many 90 degree somersaults, children didn't understand the word somersault. DH/T to complete timetable during half term holiday.	
9.	Data H/T: reiterate questions. DH/T: previously actual data children who ARE to pass test at the end of Year 6, now Data sent is on track pupils not just ones who get 100 - children within the bracket to achieve. Governor asked: any children dis-applied DH/T: dis-applied child, Year 6 this can be done if child not been in country for 2 years, 1 child not in country, in the initial data then child has to be dis-applied. Have meet with Governor re Data training CoG questioned: different TA and result? H/T: lots of focus this year there is a tick list enable Year 6 & Year 2 takes a drop up, working round TA - introduced hot/cold write eg Newspaper children write without any demonstration from the teacher, this is cold write, teacher marks and then will demonstrate, this is hot write. Governor questioned: time length? H/T: dependent on child's cold write ability before getting to hot write.(this is entered onto SPTO (School Pupil Tracker Online)) to analyse data. In Maths GS has introduced White Rose test (blocks) did use PUMA in the Autumn Term but the two tests do not match, in the PUMA test child has to get every question right to pass, after discussion with TS(Trevor Sutcliffe) we do not have to use if we prefer not to. DH/T: does not give standardised score, tells what children know. CoG questioned: if end of year test? H/T: White Rose test at end of every term, recognised used to help teach children, PUMA test end of the year. DH/T: this should address any problems with TA's which was a concern. CoG asked: if there were any other questions? None	
10.	Teaching Profiles H/T: Deep Reviews, this a new way of monitoring year groups, consist of Lesson Observations, Book Trawl, SEND etc., monitoring so can see if any problems, everyone needs to develop. SLT have got better at this all in before Ofsted (3 in week), Spring Term will be 1 per week. DH/T: explained trying to make sure all had been done. H/T: not produced picture would like, everyone moved some agreed some did not. EYFS(Early Years Foundation Stage) is strength 3 members of staff would be disappointed if they didn't get good it is difficult to get outstanding, working well. This year we still have same teachers we had in September, other years had been changes of staff at this time, no inadequate, little more RI than would like, 26% requires improvement, 2 NQT's are at expected at this time, 2 new to year group but have to move at speed, lesson observations are fine but taking too long books do not work. Will do the River View way. Governor questioned: will other members follow this way? H/T: will not be at River View, discussions how to support (Friday) CoG questioned: formal lines? H/T: Informal Action Plan (6 weeks), Deep Review if still not right, will be capability. DH/T: others see school as good already, still moving at speed. H/T: if not moving at speed children suffering, we both work well together, do not always agree, sometimes compromise. Chair commented: good to see running ship properly. CoG stated: look out for children, individual people.	

	H/T: agreed and commented new Assistant Head had found hard to adjust, have to have a united front outside SLT and make sure move quickly. LA new to Year 6 moved out of EYFS/Years 1&2 to Year 3 now Year 6, no qualms about ability to deliver but have to bounce ideas. CoG commented: big step, Year 6 have to work together. H/T: confident, plus side 40% outstanding teaching cannot develop have to say outstanding. Not observed 3 part time staff 19 minute observations are ad hoc to see working. CoG thanked H/T.	
11.	Broad Balanced Curriculum H/T: idea re teacher's workload, planning and deliver in Phases - Years 1&2; Years 3&4; Years 5&6 everyone received the same message. DH/T: same topics eg Geography all teaching same subject, National Curriculum does not breakdown, share workload between 4- did not happen. H/T: work, life , balance CS(Assistant Head) had kept in touch, curriculum is her forte came in: • Book Scrutiny - to look what is going wrong • Year 3&4 - Star Wars, Tudors linked to Star Wars if look at Maths & English you can tell what the topic is, KMo worked with CS. • Years 1&2 - Twinkle/Worksheet • Years 5&6 - disastrous not planned. Chair questioned? H/T: AB did not understand, went off at a tangent, CS in all pm planning is now done. • Key Stage 1/Key Stage 2/EYFS given day to organise/plan • Years 1 &2 - Victorian Christmas • Years 3&4 - Peter and the Wolf • Years 5&6 - Monkey B - evolution. • Plans are now all in place (CS), books all there for Ofsted to see, time important, tried to help workload most said Planning Day helped to continue every term. Science to begin with a questions - investigation make board in classroom, this will hopefully get better. CoG questioned: is the visit in costume? H/T: dress as Victorians, Peter and the Wolf lots of feathers(chickens!)	
12.	New English Strategy See Hot and Cold (9)	
13.	Nursery H/T: graded as good DH/T: Teaching & Learning is going well, have to remember new role treat as NQT includes PPA time, next target child low not expected age, some bright how to bring up lower and others to go further up, differing needs, subjects member of staff had recognised herself, workload issue attempting to source Apprentice. CoG asked: would this tie up with Keele? H/T: explained working of Levy it is half % of wages bill but this relates to Staffs County Council overall bill (£3 million) so River View pay £20,000 Levy to Staffs County Council who decided to give this to Entrust who have been inspected by Ofsted, Apprentices have been removed at the moment CoG asked: if paying £20,000, what cost would it be to employ someone on Apprentice rate. H/T: had been informed post had been advertised but this disappeared, spoke to Entrust asked them to give back Levy can then employ someone and stated they had taken away freedom of choice. In fairness to Entrust we have 2 Apprentices taking their course at Stafford and both say it is better than Burton College; they have to have 1 study day and log a certain amount of time on the computer.	

	DH/T: Full time children, is provision enough for all day, will be taking FC to another Nursery that has provision for all day to observe what they do.	
14.	AOB CoG asked: if any other business? None Discussion re suitable dates for next meeting. Chair questioned: what is required to lead meeting? H/T: explained all Chairs/Vice Chairs of committees meet to decide what is required and set agenda's which give to SW to send by email.	
	Meeting closed: 5.55 pm	
	Date of next meeting: Wednesday 30 th January 2019, time 1.30 pm.	

Min No	Action required	Who?	When	Action completed

Signature: I. Dawkins

Date: 30.1.2019