

River View Primary & Nursery School

Governors' Minutes Finance, Personnel & Premises

Wednesday 10th July 2019, time 8.15 am

Present: C Stokes (Chair); C Bamford; D Buckingham; I Dawkins; G Earp; K Matthews; M Redshaw;
M Whitehouse; SWilkinson(taking minutes)

Apologies: M Taylor

		Action
1.	Welcome - Chair welcomed everyone to the meeting.	
2.	Apologies - M Taylor (apologies given at FGM)	Accepted Resolved
3.	Acceptance of Apologies - Accepted	Resolved
4.	Minutes of the last meeting Chair: asked if everyone was happy to accept the minutes.	Accepted Resolved
5.	Matters Arising: Chair: point 11 MW to construct timetable for SW to send out to Governors. Completed H/T: SAT's papers completed, worst SATs results ever, this will bring Academy sooner than was thought. One class amazing results but both classes combined 44% inadequate teacher in Year 6. H/T had hoped to be proved wrong as CBr said he could pull out on the day but knew he would not do this, he didn't act on the advice given, whereas the other Year 6 teacher did. H/T felt as though she had failed, taken action earlier but CBr (earning £46, 000 per year) expected more. Governor questioned: if any further developments? H/T: will be asking for a panel to be convened, a written formal warning had been issued.. Governor asked: how long would this take. H/T: will not be until February half term, had offered a settlement to leave but this has been turned down CBr commented 'won't be able to fight misjustice if not here' he is obsessed with 48 hour week and thinks he is entitled to 13 weeks paid holiday (not to work during 6 weeks holiday). Governor commented: he is in the wrong profession. H/T: stated he is arrogant, will not learn. Chair commented: it is better to go with an agreed reference. Governor commented and agreed he is arrogant.	
6.	5 Year Modeller SBM: had distributed document to committee. Chair: commented on the quality of the graph. SBM: informed the committee Jack (JFU Stafford) had been into school. H/T: stated Nigel did not come into school on Monday (to look at storeroom). Had recommended Jack to other headteachers. SBM: now set an agenda when Jack comes into school, previously did not do this. H/T: he tells SBM how to use system, then SBM carries out the tasks. SBM: he is also good if you telephone/email returning calls/emails. Wednesday had looked at the 5 year Modeller this was previously poles apart, he was pleased we are on track, exactly has expected, goal posts too far apart - 5 year demographics. H/T: different government may give schools more power. SBM: explained following from that, project Pupil numbers, showed document, no falling pupil to teacher ratio, support staff costs. H/T: stated obviously projected numbers are at PAN of 60. Reception only 39 this year(2019 0-2020), receives document from Stafford with numbers, last year there were 12 pupils who	

	could not go to either Violet Way or River View (no spaces) but the birth rate this year was lower and there are 15 spare places, even though school had achieved Good judgement people will still choose Violet Way - we do not sell ourselves, Open Days etc, this is to be on the SLT agenda Friday 'how to get bums on seats'. At Social Service meeting they always say the school is really good. Governor asked: is it worth looking at marketing? H/T: asked if he would like to look at this? CB to look at this. DH/T: asked what AWPU means? SBM: amount of money for child. H/T: to look up and find out. SBM: Pupil/Teacher ratio, Jack said this was average. H/T: if numbers dropped will be lots of conversations with SLT re split classes, H/T does not like split classes eg Reception (40 children) not cost effective but children need a good start. Victoria School had already split class Reception/Year 1. Have to be mindful of pupil ration eg if Year 6 sitting with really good data it would be worth more. SBM: Support staff cost, high TA's. H/T: High Admin, break out TA's not supporting 1:1/SEND. SBM: Budget no commitments in to look at, all staffing is in and on track at the moment. Building & Maintenance H/T: Bungalow cost, looks lovely, decorating, walls being lined the builder wanted £5,000 for decorating but had secured decorator for £2,000, there will be lots of shades of purple with lime green kitchen (chosen by H/T & GS). The bungalow will be a working entity on the 1st September 2019, working on Gareth Southgate for grand opening of the bungalow or Phil Neville and combine with 10 year anniversary of the merging of two schools to become River View (will wait until after Holy Trinity open their new building). H/T: informed the meeting there had been a meeting with cleaning and expecting a large refund due to should have had 5 cleaners but had only 2. Chair questioned: Learning Resources outstanding? SBM: £1,000 explained may not have had invoice, carried over even if this had been cleared will remain for a year. DH/T: commented -£2.97 the same. SBM: £29,000 - expect income will be refunded. Chair questioned: Lettings SBM: stated only Brownies and at the end of September they will not be supported but had left in 'just in case'. H/T: stated Brownies had raised some funds and gave school half of funds raised £30.00, only cost of electricity, Brownies will continue only 8 Brownies children from the school one of them LAC and provides stability for child after lots of changes. SBM: Nursery on track.	CB
7.	Bungalow H/T: named the Damson Bungalow is partially handed over still have snagging list to be completed, NS to help clear the garden and move furniture across, expect it to be up and running 1st September and believe it came in under budget, not expensive doors, no timber issues, slight drainage issues. YESS (Uttoxeter) coming in on Wednesday, they struggle to find a room and it has taken time to convince them that there will not be a charge for the use of the room and will not expect them to prioritise River View children we only need to set the times and they have to sign leasing agreement, would like to give something back to the community. Social Services will charge £50.00 per room do not want it to be a Social Services Hub, to look at Charging Policy. Governor commented: for it to be spread around as much as possible. H/T: had been at meeting and meet someone who would like to set up a recycling shop for school uniform on this side of the river for next summer holiday, they will also set up	

	gardening with children. The idea is to produce our own vegetable and use the produce in the school kitchen (if this is permitted). Chair asked: if there was anything else? H/T: all committee meetings will be in the bungalow, PPA, rejigging office for MH/GS/OC to have an office together, DB has no office. Entrust did not arrive for meeting re storeroom may have to be PPA room initially, more office space required. SBM to ensure black & white printer for the bungalow. SBM to Action H/T: commented didn't realise staff were brought out of PPA to attend to children.	SBM
9.	Staffing H/T: stated can see from budget brought down number of TA's, 2 have left only 1 replaced, 1 long term sickness. Data is not great, Reading scheme does not work H/T has researched and is RWI trained. 84% Phonics, H/T can show someone how to do this, had been put out and it had not worked, need to look at this if not radical change in December staff + DB do not want this to happen. H/T had been on a course Friday and researched, worked all weekend to give to LA (H/T can skim & scam) had had lots of conversations and thinks have something that will work, will not do as this year and leave will act, we have children with lots of needs. DH/T: going back into class. H/T: stated several staff getting married JH (August 2019); EP (August 2020); RH (August 2021). Informed committee AW was leaving today. Governor asked: if he was being replaced? H/T: OC will be a slightly different role. DH/T: commented it should work, new staff in for transition day. Chair asked: how did Year 3 get on? DH/T: KMo supported yesterday. Chair questioned: in planning from a particular side? Expect other to take lead. DH/T: she did with the answers. H/T: stated A Jones shone at interview problem; bolshie spoke to previous headteacher who said she was amazing but not a team player, with CBr (no other staff want to work with him). On Friday CBr in charge, took briefing missed whole page, staff said not read briefing notes, someone who had put in a grievance against CBr doesn't always listen but there are 2 who always listen went to see H/T and H/T had to speak to CBr and said show me what you read, did not read first page, therefore there were staff who did not know what they were doing. H/T: informed committee that she had split Year 6 teachers to speak about results, 1 needed to hear well done. H/T: had put CBr with A Jones who has a strong personality (1 year contract) incredible teacher. DH/T: A Jones current school is 1 Form entry, CBr not good at working with other people, LA had always been used to 2 Form entry.	
10.	Nursery SBM: informed committee printed budget is still to come in, Jack had moved staffing over and left message for Sandra to call re c/fwd. H/T: £20,000 c/fwd. Chair asked: £9,000 with further £20,000? DH/T: not eaten into £20,000 can buy resources and been waiting re costs and selling sessions = £50.00/£60.00 per week. Possible marketing Christmas shopping to parent for a charge. H/T: again not marketing.	
11.	School Fund SBM: had paid in Summer Fair proceeds. H/T: asked how much? SBM: £1,500 will know by the end of the day £2,500.	

13.	Pupil Premium H/T: informed the committee after seeing the Agenda had asked CBr to complete this. CBr pointed out only had 4 hours' management time to do this. H/T distributed document given to H/T by CBr. Chair asked: are we to accept this, no lessons learned. H/T: commented committee have had report and asked can you see what we are up against? SBM: stated no details. DH/T: had been given data. H/T: stated this took 4 hours. Chair stated: Governors were not happy with this report, whole governing body were concerned with regard to their ability to challenge details with the report that had been produced. Governor questioned: should he have filled in the boxes? H/T: replied yes, H/T had given him the form, he complained that he had only just be given this, H/T informed CBr it was on the website (string of emails). Chair asked: when was CBr given this. H/T: forwarded when Chair gave to H/T, informed CBr it was for FGB, he seems to think that H/T does not share information with Governors. I wish to share with Governors this took 4 hours management time. This year is the first year DH/T has been out of class but has always produced information/documents when asked. Sarah Luty will be back in on Tuesday. Problem with data, County will require this, Monday CBr is out of class. Chair asked: if CBr can read data? H/T: stated CBr cannot analyse, data to Governors H/T made DH/T step away eg CBr had not been to see H/T to say there was a problem with Year 5 reading. DH/T: informed committee the data is on, KMo knows and has analysis of Years 4/5 data. CBr is assessment lead but has spent less time than anyone else on system.	
14.	Sports Premium H/T: Burton Albion, after school clubs, brought blocks for Reception, hoping for 'Sugar Tax' nothing as yet, to look how spent, enhance Swimming take Year 3 more opportunity for them to swim? H/T looking into Years 5/4 then Years 4/3.	
15.	AOB CS; ID; MT; to meet with MW to discuss Agenda's and dates for Governor meetings. Next Teaching & Learning Meeting: Monday 16th September 2019, time 1.30 pm	
116.	Date & time of next meeting: Tuesday 23 rd October 2019, time 8.15 am	
13.	Meeting closed: 9.45 am	

Action Table

Min No	Action required	Who?	When	Action completed
6.	5 year Modeller: CB to look at marketing	CB	asap	

Signature Chair: Angela Stokes

Date: 24-10-19