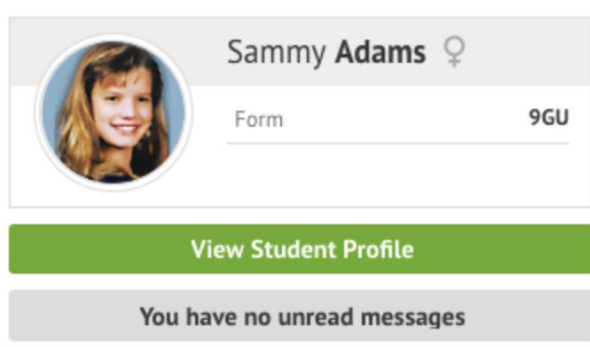


A quick introduction to Arbor for guardians and parents

Your Homepage Dashboard

The dashboard is the first screen that you will see. This gives a quick glance of the student's daily timetable, behaviour points, meals, notices, current attendance and progress.

You can see your [in-app messages](#) by clicking this button under your child's photo. If you are the Primary Guardian for more than one child in the school, you can access and view each child through the same portal.



You can return to this page at any time by clicking on the school's logo or choosing Dashboard from any menu. On the homepage you'll also see sections for:

- **Statistics** - This shows information about the student's attendance, behaviour and progress statistics for the current term.
- **Guardian consultations** - The **Guardian Consultations** section allows guardians to book time for Parents Evening meetings by selecting one of the available slots as per the School's setup.
- **Accounts** - The **Accounts** section loads the student's current Meals and other top-up account balances. **Currently not in use***
- **Trips** - Sign your child up for trips. **Currently not in use***
- **Clubs** - Sign up to [standard clubs](#) or [Breakfast and After School clubs](#). **Currently not in use***
- **School Shop** - Make purchases for items. **Currently not in use***

***INFORMATION – We will be activating these sections from 1st March 2026.**

Being a guardian for multiple children - switching students

If you are the Primary Guardian for more than one child in the school, you can access and view each child through the same portal.

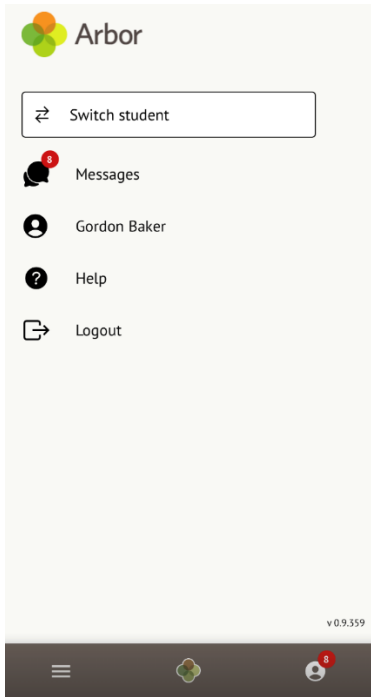
On the Parent Portal

On the left-hand side of your homepage, click the arrow next to the current child's name. Select the other child.

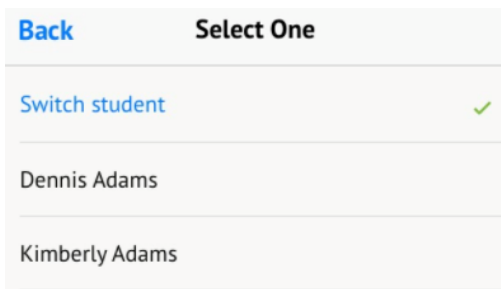
When doing this for the first time, you will need to enter your other child's date of birth.

On the Parent App

Click the profile icon at the bottom right of your screen and click **Switch student**.



Choose which child you would like to view.



If this is the first time you are viewing information for this child, you will have to confirm their birth date.



Available data on your child


If your child's school has granted access, you will be able to click on different parts of the home page to view more data on your child.

Student Profile

Access your child's profile by clicking the **View Student Profile** button on your homepage.

This allows you to see basic information about your child, and highlights any unread notices or actions needing to be completed. You will be able to amend details such as your contact details, medical information, consents, and so on.

IMPORTANT – We are no longer sending out paper copies of the pupil data sheets, if your contact information changes please amend directly here.



Dean Adams

Form	6BY
Year	Year 6
House	Colville
Tutor	Mr Green

Instructions

This page lets you add and edit information and guardian details for Dean Adams. Information that can be edited is marked by an arrow at the right hand side of the line that the information is on. Simply click anywhere in the line and an editing pane will slide out.

[Add Information](#)

Notices

- Dean Adams does not have a transportation method recorded - [click to correct](#)
- Dean Adams does not have any details on hearing tests - [click to correct](#)
- Dean Adams does not have any details on vision tests - [click to correct](#)
- You have not consented to Photograph Student for Dean Adams - [click to correct](#)

Student Details

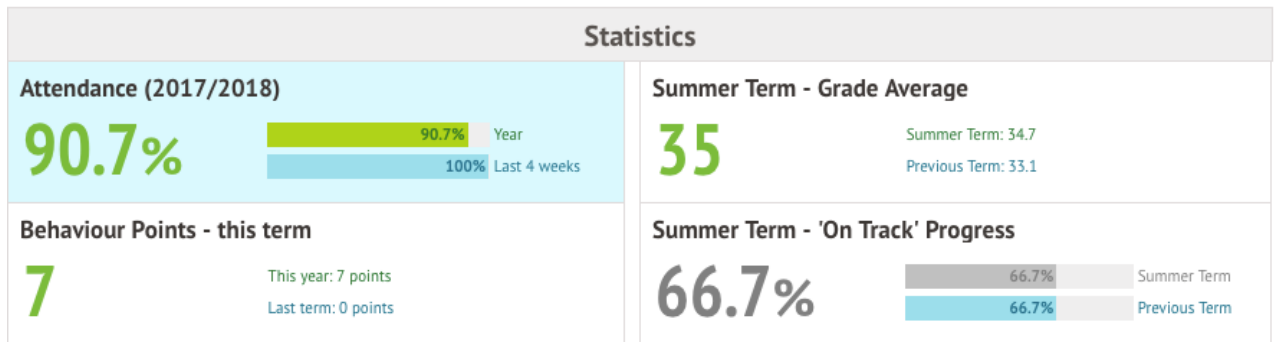
Name	Dean Adams	▶
Sex	Female	▶
Date of birth	15 May 2012	
Ethnicity	Black - African	▶
Religion	Not recorded - click to add	<i>Pending change</i> ▶
Language	English (Native speaker)	▶
Service child	<input type="checkbox"/> No	

Student Contact Details

[+ Add](#)

Statistics

By clicking the attendance percentage will bring up the attendance page which breaks down the attendance figures into present, late, or absent.



Once you've clicked on Attendance or another item, you will see a menu appear like so in the left-hand side of the page you are now on:

- Megan's page

- Main Dashboard
- Profile
- Calendar
- ▼ **Attendance**
- Summary
- By Date

- Progress
- ▶ Activities
- Behaviour
- ▶ Curriculum Tracking
- ▶ Examinations
- Report Cards
- ▶ Accounts
- ▶ Guardian Consultations

Recent Attendance for Megan Hill

Statistics for Academic Year 2018/2019	
Possible sessions	404
Present	398 sessions (98.51%)
Late	12 sessions (3.02%)
Authorised absent	6 sessions (1.49%)
Unauthorised absent	0 sessions (0.00%)

Recent Attendance (12 Jun 2019 - 19 Jun 2019)	
Present	9 sessions (100.00%)
Late	0 sessions (0.00%)
Authorised absent	0 sessions (0.00%)
Unauthorised absent	0 sessions (0.00%)